

EBSCO Quick Start Sheet

To get into EBSCO, first login to Moodle (courses.eunc.edu) and then click on the EBSCO link to the right of the screen.

This will open up a new window like what is seen below:



Select New Service EBSCO Support Site

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-  [EBSCOhost Research Databases](#)
-  [Business Searching Interface](#)
-  [Literary Reference Center](#)
-  [EBSCOhost Integrated Search](#)

Minimum browser requirements: Internet Explorer 7.0, Firefox 3.0, and Safari 3.0

Click on the “EBSCOhost Research Databases” link

This will open up a screen as follows:



Choose Databases | [Select another EBSCO service](#)

To search within a single database, click the database name listed below. To select more than one database to search, check the boxes next to the databases and click *Continue*.

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Select / deselect all

- Academic Search Complete**
Academic Search Complete is the world's most valuable and comprehensive scholarly, multi-disciplinary full-text database, with more than 8,500 full-text periodicals, including more than 7,300 peer-reviewed journals. In addition to full text, this database offers indexing and abstracts for more than 12,500 journals and a total of more than 13,200 publications including monographs, reports, conference proceedings, etc. The database features PDF content going back as far as 1887, with the majority of full text titles in native (searchable) PDF format. Searchable cited references are provided for more than 1,400 journals.
[Title List](#) [More Information](#)
- Business Source Complete**
Business Source Complete is the world's definitive scholarly business database, providing the leading collection of bibliographic and full text content. As part of the comprehensive coverage offered by this database, indexing and abstracts for the most important scholarly business journals back as far as 1886 are included. In addition, searchable cited references are provided for more than 1,300 journals.
[Title List](#) [More Information](#) [Enhanced Business Searching Interface](#)
- ATA Religion Database**

You can either select all at the top, or select at minimum:

- Academic Search Complete
- ATLA Religion Database
- ATLA Religion Database with ATLASerials
- SocINDEX with Full Text

Then click on the “continue” button

This brings up the main search screen:

The screenshot displays the EBSCOhost search interface. At the top, there is a navigation bar with 'New Search', 'Subjects', 'Publications', 'Images', and 'More'. On the right, there are links for 'Sign In', 'Folder', and 'Pre'. Below the navigation bar, the search area includes the EBSCOhost logo, a search box, and a dropdown menu for 'Select a Field (optional)'. There are 'Search' and 'Clear' buttons. Below the search box, there are two rows of 'AND' dropdown menus and search boxes, each with a 'Select a Field (optional)' dropdown. An 'Add Row' link is also present. Below the search area, there are links for 'Basic Search', 'Advanced Search', 'Visual Search', and 'Search History'. The 'Search Options' section is highlighted in green and contains the following options:

Search Options		
Search modes ?	<input checked="" type="radio"/> Boolean/Phrase	Apply related words <input type="checkbox"/>
	<input type="radio"/> Find all my search terms	
	<input type="radio"/> Find any of my search terms	Also search within the full text of the articles <input type="checkbox"/>
	<input type="radio"/> SmartText Searching Hint	

At the bottom of the search options section, there is a link for 'Limit your results'.

There are many options you can choose to limit your search. You may want to start with a broad search at first and then narrow down your search if it returns too many results. Just put your key words in the main search field (the first box next to “in Select a Field (optional)”) and then click the Search button.

This will bring up the results of your search. A few items out of a search on “Wesley” are shown below:

4. [Letters and manuscripts of the Wesley family From the collections of Drew University \[electronic resource\]](#) 
By: **Wesley**, Sarah; **Wesley**, John; **Wesley**, Charles; Drew University Methodist Library; Cooperative Digital Resources Initiative. [Madison, NJ]: Drew University Methodist Library, 2004 . Publication Type: Multimedia
Subjects: Wesley, Sarah Gwynne, 1726-1822; Wesley, Charlotte, 1761-1845; Wesley, Samuel, 1766-1837; Wesley, Samuel Sebastian, 1817-1897; Methodism; Correspondence, English; Web sites; Electronic resources; Databases
Database: ATLA Religion Database
 Add to folder | Relevancy: ■■■■■■■■
Notes: To request this item through interlibrary loan, click the title link, and select the e-mail link on the right side of the screen. Enter your MNU email address in either the Email from box or the Comments box.

5. [John Wesley as a theologian: an introduction.](#) 
By: Noble, Thomas A.. Evangelical Review of Theology, Jul2010, Vol. 34 Issue 3, p238-257, 20p
Subjects: THEOLOGIAN; EVANGELISTS; EVANGELICAL Revival; METHODISM; WESLEY, John, 1703-1791
Database: Academic Search Complete
 Add to folder | Relevancy: ■■■■■■■■
 PDF Full Text (274KB)

The first item (#4) will take you to an abstract of what the article is about.

The second item (#5) also has an abstract on the article, but if you click on the “PDF Full Text” link, it will also bring up the full text of the article.

Additional Helps

The purpose of this sheet is to just get you into EBSCO and started off with it. We hope you find it helpful. There is also comprehensive online help available in EBSCO near the top right of the screen:



Just click on the help link. You can also email library@eunc.edu and ask any questions as well.

Exiting EBSCO

Just click on the exit button when you are finished or close your browser session.